

# GRAZYNA MCGROARTY

07773 297 051 | grazynamcgroarty@outlook.com

Based in Glasgow with bases in Edinburgh and London. Happy to travel.  
Confident driver with full clean license since 2011 with own vehicle.

## PERSONAL STATEMENT

I am looking for an opportunity to step up into an Assistant Coordinator role. I have a wealth of experience booking cast travel/accommodation, camera, sound and facility consumables under time restrictions. Creating travel itineraries and managing POs. I am an energetic and happy team player with great communication skills.

## FILM & TELEVISION EXPERIENCE

<b>Production Coordinator (prep)</b>	<i>Shepherd</i>	Golden Crab Films	January – February '19
<b>Production Runner</b>	<i>Limbo</i>	Limbo Productions	September–November '18
<b>Production Assistant (prep)</b>	<i>Balance Not Symmetry</i>	Balance Films	September '18
<b>Assistant Coordinator</b>	<i>Last Breath</i>	Met Films	August – September '18
<b>Prod - Secretary Production Runner</b>	<i>The A List</i>	Kindle Entertainment	June – August '18 April– June '18
<b>Production Assistant</b>	<i>NTS Advert</i>	MTP	April '18
<b>Production Assistant</b>	<i>River City</i>	BBC Scotland	March '18 (Dalies)
<b>Assistant Coordinator</b>	<i>Last Breath</i>	Met Films	January – February '18
<b>Production Runner</b>	<i>The Break</i>	The Comedy Unit	December '17
<b>Production Runner</b>	<i>Only an Excuse?</i>	The Comedy Unit	November '17
<b>Production Assistant</b>	<i>Hospital UK</i>	The Comedy Unit	November '17
<b>Production Runner</b>	<i>River City</i>	BBC Scotland	October '17 (Dalies)
<b>Floor Runner</b>	<i>Grandpa's Great Escape</i>	Happy Bret Production	September – October '17 (Dalies)
<b>Production Runner</b>	<i>Outlander</i>	Left Bank Productions	July – September '17
<b>Production Runner</b>	<i>Shetland</i>	ITV Productions	February – July '17
<b>Production Runner</b>	<i>Tupperware Party</i>	MTH	December – February '17
<b>Production Runner</b>	<i>Calibre</i>	Calibre Films LTD	November '16 (Dalies)
<b>Production Runner</b>	<i>River City</i>	BBC Scotland	October '16 (Dalies)
<b>Production Runner</b>	<i>Loch Ness</i>	ITV Productions	July – October '16
<b>Production Runner</b>	<i>Scot Squad</i>	The Comedy Unit	July '16

## TRAINING

First Aid at Work	3 Day Course	Expires March '19
Hit the Ground Running	Two-day industry training course	February '16

## EMPLOYMENT HISTORY

**Advocacy Support Worker** South West Rape Crisis 2013-May 2016

## EDUCATION

**BA (Hons) Filmmaking & Screen Writing** – Degree classification 2.1

<u>REFEREES</u>	Line Producer	griffin.wendy9@gmail.com
Wendy Griffin		
Katy Engels	Line Producer	kathryn.engels@gmail.com