

Nicola Henry

Researcher / PA

Experience in high-end TV drama, factual and children's. Enthusiasm, dedication and good humour brought to every project. Fluent in Italian after 6 years living in Milan, Rome and Naples as a Script Translator and Didactic Manager.

BA (Hons) Fine Art

Glasgow based

07935 544 864

- Clean driving license 10+ years
- Translation - Italian to English
- Travel bookings/planning
- Excellent phone manner
- Setting up accounts and POs
- Final Draft training and use
- Adobe Premiere Pro & Photoshop
- Effective under pressure
- 5 years management experience
- Scheduling & setting up locations
- Experience working with children
- Creative problem solving
- Advanced Excel / Word skills
- Float management of £10,000+
- Experience working abroad

CREDITS

2B Films | The Most Reluctant Convert TV Drama

Key Production Assistant
July 20 - October 20, Oxford
Line Producer: David O'Neill
Director: Norman Stone

Edrington Studios | Gone Naked International Commercial

Researcher
December 2019, Glasgow
PM: James Kim
Producer: Reeve Rixon

BT Sport | Picking Up W.W.E Commercial

Floor Runner
November 2019 (dailies), Glasgow
2nd AD: Gillian Tod
Producer: Dominic Wilcox

Dinamo Film | Brothers of Iceland World Cup Documentary

Script Translator
May 2018 - June 2018, Rome
Director: Diego Botta

BBC Scotland | Swashbuckle Children's

Production Runner
January 20 - March 20, Glasgow
PM: Anne McGarrity
Producer: Rachel Bazeley

1A Productions | The Final Fix Feature Documentary

Researcher
October 2019 - January 2020, Glasgow
PM: Jayne Henry
Director/Producer: Norman Stone

Stellify Media | Pretty Single Reality TV Show

Runner / Casting Assistant
October 2019 (dailies), Glasgow
Series Producer: Grainne O'Carroll
AP: Thomas

Dinamo Film | Cattre: A Death Lullaby Horror Feature

Script Translator
January 2018 - October 2018, Glasgow
Exec Producer: Ivan D'Ambrosio

Vogue | Extreme Beauty Condé Nast

Production Assistant
March 20 (dailies), Glasgow
Producer: Kimberley Arms
Director: Posy Dixon

Tern TV | Love Song Studio Entertainment Show

Floor Runner
November 2019 (dailies), Glasgow
PM: Lucy Beveridge
Producer: David Marshall

BaseDigitale | Max Factor Italia Commercial

Translator (Italian > English)
May 2019
Naples, Italy
Producer: Angelo De Caro

Dinamo Film | All My Life 'Tutta La Mia Vita' Feature Film

Script Translator (Development)
October 2017 - March 2018, Glasgow
Director: Diego Botta

Training & Other

Screenskills | Coronavirus Basic Awareness on Production Training

July 2020

Screenskills | 1st AD Masterclass

July 2020

BBC Training

All complete February 2020

BBC | Working with Children

January 2020

Milan Council | Italian Language (B2)

August 2010

TEFL | Oxford House, Barcelona

August 2010

Employment History

Dekko Comics | Dekko E-Learning

Researcher

March 2020 - July 2020, Glasgow

My English School | Naples

Director of Studies

January 2017 - August 2019, Naples, Italy

My English School | Florence HQ

National Director of Studies

May 2016 - January 2017, Nationwide

My English School | Rome

Director of Studies

May 2015 - May 2016, Rome, Italy

My English School | Milan

Director of Studies

April 2014 - May 2015, Milan, Italy

My English School | Milan

English Teacher

October 2013 - April 2014, Milan, Italy

References

Available on request

GDPR

Please feel free to keep my CV on file and share.