



WILFRED HORATIO MATTHEWS DUGGAN

DRAMA PRODUCTION ASSISTANT

PROFILE

I am a hard working, dedicated professional with production and development experience in the production office, in the studio and on location in factual, entertainment and corporate film as well as short-form drama and music video. I am extremely personable and flexible with excellent communication skills. I am passionate about film & television production and, in addition to my professional duties, I enjoy writing and producing original short works for digital platforms such as YouTube and Vimeo.

SKILLS & EXPERIENCE

- Excellent Communicator
- Production Office
- Admin/Upkeep
- Booking travel/Accommodation
- Catering orders for cast & crew
- Setting up and striking kit
- Experience working with cast and public
- Self-Shooting
- Canon C100
- Sony FS7/A7S
- Video Editing
- Motion Graphics
- Budget Management
- Scheduling
- Script Amendment/Final Draft
- Pitch Development

CHARACTER REFERENCES

Grant Scobie Sky Manager +44 7410 390 101 grant.scobie@sky.uk	Emily Watt PQA Principal +44 7410 390 101 emily.watt@pqacademy.com
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EMPLOYMENT HISTORY

DIGITAL VIDEO PRODUCER: SKY
Mar 2019 - Sept 2019

FILM & TELEVISION TEACHER: PAULINE QUIRKE ACADEMY
Oct 2016 - May 2019

PRODUCTION RUNNER: J WEATHERLEY
Feb 2019

PRODUCTIONMANAGER: THE EDGE PICTURE CO.
Oct 2018

PRODUCTION ASSISTANT: THE EDGE PICTURE CO.
Feb 2017 - Sept 2018

PRODUCTION ASSISTANT: MARJAN TELEVISION NETWORK
Jan 2017

PRODUCTION RUNNER: THE EDGE PICTURE CO.
Feb 2017 - Oct 2018

EDIT ASSISTANT: THE EDGE PICTURE CO.
Oct 2016 - Dec 2016

PRODUCTION RUNNER: WILD ROVER PRODUCTIONS
Oct 2012
Dara'O'Briain's School of Hard Sums (1 episode)

PRODUCTION RUNNER: MENTORN MEDIA
May 2010
The Big Questions (1 episode)

EDUCATION

FIRST AID AWARDS LTD
Emergency First Aid At Work SCQF Level 6
May 2019

UNIVERSITY OF HERTFORDSHIRE
Bachelor of Arts, (Hons) in Film & Television Production: 2.1
September 2010 - June 2013
Awards: Best Production Design - *Unspoken* (Visions Festival 2013)

SUFFOLK NEW COLLEGE
National Diploma in Media Production: DDM
September 2008 - June 2010
Awards: Best Fiction - *Confessions* (2010)

CONTACT INFORMATION

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J.WEATHERLEY



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