

# LIBBY CAVAYE

## Runner

+44 779 216 2256  
lcavaye96@gmail.com  
Bases: Edinburgh, Glasgow, London  
Full clean UK driving licence (6+ yrs, 24yo)

Entry-level runner with experience on location and in studio. Looking to apply the transferable skills from previous short film and live event production towards floor/location runner roles for film and television.

**SKILLS** - Venue/location set-up - Data wrangling - Radio communication  
- Call sheets & budgets - Editing (Adobe Premiere Pro) - Working with talent & children  
- Shooting schedules (MovieMagic) - Camera operation (Sony FS7) - Customer service (4+ yrs)

### EXPERIENCE

**Runner/COVID-19 Oversight** | 'MSF DRTV' | RAW London | Amber Parsons Sept 2020

- Responsible for on-set COVID-19 guideline adherence, revised risk assessment, runner duties

**Writer/Director/Editor** | 'Sophie' | Short Film Jan 2020

- Produced risk assessment, hired filming equipment

**Runner** | '9: A Fashion Film' | SHOWstudio | Mariana Caldeira Jan 2020

- Managed talent, ran errands, handled petty cash

**Assistant Director** | 'Mirrors' | Short Film | dir. Jasmine Mohtashami Oct - Nov 2019

- Managed shooting schedule & crew, completed risk assessments & hired equipment

**Runner** | *Pictionary Air Digital Campaign* | Ogilvy UK & The Production Factory | Mariana Caldeira Oct 2019

- Coordinated between departments, managed shooting schedule

**Runner** | 'Off The Coast' | Hastings Infinity Films | James Hastings July 2019

- Managed and supervised supporting artists on set

**Runner** | 'Clear' | Everything Was Decided in Movement Productions | Rohan Crickmar Feb 2019

- Transported cast, crew & equipment from base (Edinburgh) to location (Glasgow)

### OTHER

**Bar & Restaurant Staff** | Griffin Catering Company Apr 2019 - June 2020

**Front of House Staff** | Underbelly Ltd. | Edinburgh Festival Fringe Aug 2017 & 2018

**Student Theatre Producer** | Mermaids Theatre Fund 2016 - 2018

**Live Events Manager & Technician** | University of St Andrews Student Union 2015 - 2018

### TRAINING & EDUCATION

**Production Safety Passport** (Code: GKLDHQU) Sept 2020

- Safe Management of Productions | *First Option*
- Managing COVID-19 Risks on Production | *First Option*

**Coronavirus Basic Awareness on Production Training** | Screenskills/Safe Sets International July/Aug 2020

**Practical Filmmaking course** | MetFilm School London Mar - Aug 2019

**Joint Undergraduate Degree in Film Studies & Modern History** | University of St Andrews 2014 - 2018