

# Lauren Macrae

Producers Assistant / Directors Assistant / Production Assistant

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Freelance film & TV creative, having worked in roles such as assistant to cast, assistant to producer, set P.A & production assistant. With extensive experience in talent management from working as an agent's assistant. Previously having specialised in show management, organising worldwide tours & scheduling live events for both stand up & theatre performances. I have gone on to work on a wide range of TV & feature film productions. I have a full clean driver's licence & I am familiar in working on location, in the office & in studios.

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## Previous Employment

**2020** - Fortress Productions Ltd. Assistant to the Co Producer AJ Riach

With further responsibilities as a Production Assistant for a Netflix feature production by MPCA (Motion Picture Corporation of America)

**2020** - Fond Films Ltd. Bets 365 Commercial, Set PA / Production Assistant

**2020 / 2019** - Switch 2 Productions Ltd. Princess Switch: Switched Again, Netflix. Assistant to Miss Vanessa Hudgens Both on & off set for the duration of her stay. Organising personal events, trips & bookings as well as everyday needs.

**2020 / 2019** - Switch 2 Productions Ltd. Princess Switch: Switched Again, Netflix. Production Assistant

Before being asked to work for Miss Hudgens, I worked in the production office during prep & post. Assisting the coordinator with office set up & production paperwork.

**2019** - Oblik Productions Ltd. Eurovision, Netflix. Production Assistant

Liaising with all departments on set. As well as working in the office assisting in the organisation of a change in shooting location, arranging for the moving of equipment & crew from the UK to Iceland & back again.

**2019** - FF9 Pictures Ltd. Fast & Furious 9 Stunt P.A /Production Assistant

Working both on set & in the production office. Delivering & processing sensitive information, such as contracts, camera reports & the daily rushes.

**2019** - Just The Tonic - Edinburgh Fringe Festival Event/Show Manager.

Running the sell out hit, Comedy In The Dark & The Big Value Comedy Show

**2018** - A-List Entertainment, Sydney. Agents Assistant / Personal Assistant to the CEO Archie Laing.

My role included the organisation of worldwide events & tours. Managing the logistics & recording all ticket sales.

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## Relevant Experience & Qualifications

Fully qualified watersports instructor & boat driver, assessed & approved by British Waterski & Wakeboard. Spending four seasons working as an instructor in Greece, later working on a yacht in Australia. Qualified as a Deckhand with a STCW certificate (Standards of Training, Certification & Watchkeeping) & PWC drivers Jetski licence.

Working on sets as an actor from a young age, my roles include an Airlink Lothian Commercial. Fast & Furious 9 Supporting artist & civilian street car driver. Outlander Season 5, Episode 6 - 'Better to Marry Than Burn' Wedding Guest. National Film & Television School short film, Shoal. Playing the role of the teenage girlfriend. School girl in the BBC 3 TV production, Purves & Pekkala written & directed by Annie Griffin. Role of the young daughter in the play 'Six Characters In Search of an Author' by Luigi Pirandello directed by Mark Thomson. Performed at The Royal Lyceum Theatre in Edinburgh for 3 weeks with a further 3 week run at The Citizens Theatre, Glasgow.

ScreenSkills - Essential Skills For Film & Drama Production Coordinator Training

Northumbria University, Newcastle 2013 – 2016 - Drama & Scriptwriting. This gave me knowledge in both performance & production in the film & television industry & has led to work in professional productions as both cast & crew.

10 years training at the Royal Lyceum Youth Theatre, age 7 - 17.