

BELLA STRATTON

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EXPERIENCE

COVID ASSISTANT/COVID RUNNER

LEFT BANK PICTURES WITH SONY TELEVISION | JAN 2021 - PRESENT

Supplying crew and cast with the appropriate PPE. Managing organisation of on site testing; making sure all crew are tested on appropriate days, running tests to onsite lab, using call sheet to plan cast testing in trailers. Setting up test sites on location. Providing support and information about testing sites on location. Ensuring covid crew office is stocked with PPE. Appropriate studio demeanour

FLOOR RUNNER

LIBERTINE PICTURES | FEBRUARY - APRIL 2018

Floor Runner on set for Libertine Pictures, Daffodills. Locking off, running talent to and from set. Collecting food and beverage orders with general runner needs. Handling cash and driving cast to unit base.

FLOOR RUNNER

WINGNUT FILMS | APRIL - JUNE 2017

Floor Runner on sound stage for Wingnut Films, Mortal Engines. Locking off, Managed Call sheets for production extras. Supporting any and all members in the studio, if and when required. Delivering food and beverage with general runner needs. Long hours keeping a positive mindset.

VFX PRODUCTION RUNNER

WETA DIGITAL | JULY - AUGUST 2017

VFX Production Runner for WETA Digital, Justice League. Managing cash and handling float. Collecting food and beverage for the team. Delivery of materials and messages between departments.

OTHER RELEVANT EXPERIENCE

RADIO EVENTS ASSISTANT/EVENT RUNNER

GEORGE FM | JUNE 2014 - SEP 2018

Working closely with the George FM Radio National Events manager, with scheduling of event employees and company relationships. Creative problem solving. Working with talent. Answering telephones and dealing with paperwork for the offices and while on location. Filming shorts for marketing.

GLASTONBURY GATE SUPERVISOR

FESTAFF | JULY - AUGUST 2019

Supervising the wristband for ticket exchange at one of the gates at Glastonbury Festival. Making sure that the ticket stubs for wristbands were all accounted for and reported on gate numbers back to the ticket office. Organising a revolving team of 45 volunteers.

EVENT PRODUCTION ASSISTANT

RHYTHM AND VINES | NOV 2015 - JAN 2016

I was involved with VIP and activation site set-up during the lead up to Rhythm and Vines, as an assistant to the set-up manager and also acted as a runner and communicator between the main hub and the rest of the site during set-up and the festival. Long hours and based on location, I worked within a collaborative team of 10-15.

SKILLS

- Time management & problem-solving skills.
- Looking after talent and crowd control.
- Strong written and verbal communication with interpersonal skills.
- Handling Cash
- Adobe Creative Suite – Photoshop, InDesign, Premiere Pro, After Effects and Illustrator.
- Social media strategising
- Camera Handling – Panasonic HC-X1, Blackmagic URSA Mini Pro, Canon EOS C200b
- Sound recording – Zoom H6, and radio mics.
- Java, Ruby, PHP and Python experience.

EDUCATION

BACHELOR OF DESIGN INNOVATION

SPECIALISING IN MEDIA DESIGN, MAJORING IN FILM AND WEBSITE DESIGN.

VICTORIA UNIVERSITY OF WELLINGTON | 2015 – 2018

CORONAVIRUS BASIC AWARENESS ON PRODUCTION SCREENSKILLS | 2021

GDPR STATEMENT:

This CV may be kept on file and distributed for employment purposes